

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – Andhra Pradesh General Subordinate Service Rules – Inclusion of Assistant (Despatch, Records and Tappals) Category in the said Rules – Amendments – Orders – Issued.

GENERAL ADMINISTRATION (SER-B) DEPARTMENT

G.O.Ms.No. 44

Dated:21.01.2013.

Read the following: -

- 1) G.O.Ms.No.965, General Admn. (Ser-B) Department, dated: 21.10.1995.
- 2) G.O.Ms.No.537, General Admn. (SU-III) Department, dt. 06.09.2011.
- 3) U.O. Note. No.18696/SU-III/2011, General Administration (SU-III) Department, dated: 07.09.2011.
- 4) From the Secretary, A.P.P.S.C., Hyderabad, Lr.No.524/RR/2012, dated:20.09.2012.

ORDER:

In the Government order second read above, orders were issued, among others, to amend the Andhra Pradesh General Subordinate Service Rules, by incorporating the Category of Assistant (Despatch, Records and Tappals) in Class-A under rule 2 of the said rules and to amend the rules, wherever necessary. Accordingly, it is decided to amend the Andhra Pradesh General Subordinate Service Rules, 1995 suitably.

2. Accordingly, the following notification will be published in the Andhra Pradesh Gazette:

NOTIFICATION

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Andhra Pradesh hereby makes the following amendments to the Andhra Pradesh General Subordinate Service Rules, 1995 issued in G.O.Ms.No.965, General Administration (Services-B) Department, dated the 21st October, 1995 and as subsequently amended from time to time.

These amendments shall be deemed to have come into force with effect on and from the 6th September, 2011.

AMENDMENTS

In the said rules: -

(1) In rule 2 under Class-A, the existing Categories (1), (2) and (3) shall be re-numbered as Categories (2), (3) and (4) respectively and above the categories (2) as re-numbered the following shall be inserted, namely, - "Category (1) ... Assistant (Despatch, Records and Tappals)"

(2) In rule 3 : -

- (i) In the table under Class-A the existing Categories (1), (2) and (3) shall be re-numbered as Categories (2), (3) and (4) respectively and above the categories (2) as re-numbered, the following shall be inserted in Columns (1) and (2) respectively namely: -

(1)	(2)
(1) Assistant (Despatch, Records and Tappals)	(i) By promotion from among full members or approved Probationers in this Service, working in the Andhra Pradesh Secretariat.
	(ii) By appointment by transfer from among full members (OR) approved Probationers in the Andhra Pradesh Last Grade Service working in the Andhra Pradesh Secretariat. (Subject to Note 1 below).

p.t.o.

- (ii) Under the table the existing Notes (1) and (2) shall be re-numbered as (2) and (3) respectively and above the Note (2) as re-numbered, the following shall be inserted as Note 1 namely.

"Note (1) (a):- For appointment to the posts of Assistant (Despatch, Records and Tappals Branches) all eligible Candidates in the feeder categories will be divided into three groups as indicated below and the appointments between the groups I, II & III will be in the ratio of 1:2:7 respectively in a cycle to 10 vacancies in each of the units of appointment referred to in rule-10 of the Andhra Pradesh General Subordinate Service Rules, 1995."

Group - I:-

Lift operator, Motor Cycle Messengers, Drivers, Xerox Operators and Shorffs.

Group - II: -

Record Assistants, Roneo Duplicating Operators.

Group - III: -

Office Subordinates, Chowkidars, Sweepers, Scavengers Cycle Orderlies and other categories in the Andhra Pradesh Last Grade Service in the Andhra Pradesh Secretariat.

Appointments to the posts of Assistant (Despatch, Records and Tappals) shall be made from among the above three groups in the order of rotation specified below in every cycle of the ten vacancies.

1 st Vacancy	Group-I
2nd Vacancy	Group-II
3rd Vacancy	Group-III
4th Vacancy	Group-III
5th Vacancy	Group-III
6th Vacancy	Group-II
7th Vacancy	Group-III
8th Vacancy	Group-III
9th Vacancy	Group-III
10th Vacancy	Group-III

- (b) If candidates qualified for appointment are not available in any particular group, the posts intended to be filled by that group will be filled by the members from other groups in proportion to the ratio."

(3) In rule 7 the existing provision shall be renumbered as sub-rule (a) and the words "excepting the Category of Despatch, Records & Tappals Assistant" shall be added at the end of sub-rule (a) and after sub-rule (a) as re-numbered, the following shall be inserted, namely, --

"(b) No person shall be eligible for promotion to the post of Assistant (Despatch, Records and Tappal) (Category 1 of Class-A) from the other categories in the Andhra Pradesh General Subordinate Service or by appointment by transfer from the categories in the Andhra Pradesh Last Grade Services, unless he has put in not less than five years of service in the category from which promotion / appointment by transfer is made."

(4) In the Annexure in the table under Class-A the existing Categories (1), (2) and (3) shall be re-numbered as Categories (2), (3) and (4) respectively and above Category (2) as re-numbered as the following shall be inserted in Columns (1), (2) and (3) respectively, namely, --

Class and Category	Method of appointment	Qualifications
(1)	(2)	(3)
"1. Assistant for Despatch Record and Tappals Branch	By promotion or by appointment by transfer	(i) Must possess the minimum general Educational qualification. (ii) Must have put in not less than 5 years of regular service in the respective categories."

[BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH]

B.VENKATESWARA RAO
SECRETARY TO GOVERNMENT (SERVICES &HRM)

To
The Commissioner, Printing Stationer & Store Purchase, A.P., Hyderabad (with a request to publish the notification in the A.P. Extraordinary Gazette and supply 1000 copies for distribution)
All the Departments of Secretariat.
All the Heads of Departments
The Secretary, A.P.Public Service Commission, Hyderabad.
All the District Collectors / All District Judges, in A.P.
All Service Sections in General Administration Department.
Law (E) Department.
Copy to:
Private Secretary to Chief Minister.
Private Secretary to Chief Secretary to Government.
Private Secretary to Secretary to Government (Services), G.A.D.
"A copy of this order is available on the Internet and can be accessed at the address - <http://goir.ap.gov.in>."
SF / SC.

//FORWARDED:: BY ORDER //

SECTION OFFICER.